



**Meeting of the Strategic Planning Group  
10am to 11.30am on 5 February 2020  
Committee Room 2, Scottish Borders Council Headquarters**

**Minute**

**Present:** David Parker (Chair), Rob McCulloch-Graham, Amanda Miller, Sue Holmes, Debbie Rutherford, Caroline Green, Morag Walker, Diana Findley, Mike Porteous, Gerry Begg, Colin McGrath, Graeme McMurdo, Jenny Smith, Erica Reid, Phil Lunts, Vikki MacPherson, Louise Ramage (Minutes).

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| <b>1</b> | <p><b>Welcome</b><br/>The Chair declared the meeting quorate and introductions were made.</p>  |  |
| <b>2</b> | <p><b>Apologies</b><br/>Apologies were received from Murray Leys, Stuart Easingwood, Tim Patterson, Tim Young, David Bell, Jessica English, Elizabeth Baines, Stephanie Errington, Stewart Barrie, Kathleen Travers and Sally Spence.</p>  |  |
| <b>3</b> | <p><b>Minutes &amp; Action Tracker from Previous Meeting Held 5 June 2019</b><br/>Minutes:</p> <ul style="list-style-type: none"> <li>• The minutes of the previous meetings of 6 November 2019 were accepted as a true record.</li> </ul> <p>Action Tracker:</p> <ul style="list-style-type: none"> <li>• The group went through the actions arising from the last meeting and updated the action tracker.</li> </ul>   |  |
| <b>4</b> | <p><b>Matters Arising</b><br/>Caroline Green asked for an update on the Eildon Medical Practice sites in Melrose and Newtown St Boswells. Rob McCulloch-Graham advised that there had been no further developments since the last SPG meeting; the practices remain operations as usual and discussions continue with Scottish Government around the capital building ownership.</p> <p>Caroline Green also raised an issue regarding recent patient experience with the practice. The Chair reminded members that the group had no jurisdiction over GP Practices and the matter should only be discussed between the patient and the practice.</p> |  |
| <b>5</b> | <p><b>Inspection Update</b><br/>Rob McCulloch-Graham advised that Care Inspectorate (CI) inspectors were on site week commencing 25 November 2019 to attend various meetings and workshops, as part of the review of the 2017 report on the 'Joint Inspection of Adult Health and Social Care Services' and the subsequent 13 recommendations.</p>   |  |

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|          | <p>An overview of the formal feedback session held on 18 December 2019 was given; which saw improvement across all recommendations.</p> <p>The draft report was circulated for factual accuracy checking on 17 January 2020 and returned to CI on 29 January 2020.</p> <p>The final report was to be published in the public domain on 12 February 2020.</p> <p>The Chair advised that the Inspectors would present their findings to the IJB at the February meeting.</p> <p>The <i>Strategic Planning Group</i> noted the verbal update.</p>  |  |
| <b>6</b> | <p><b>Transformation Projects Evaluation</b></p> <p>Phil Lunts provided an overview of the five projects which make up the Discharge Programme, currently funded by the Transformation Fund non-recurrently.</p> <p>The evaluation information was welcomed by members who praised the work of the projects.</p> <p>Members were advised that a presentation was being prepared on local demographics and bed modelling across the health and social care estate; it was agreed to be presented to the next SPG meeting.</p> <p>Erica Reid and Jenny Smith agreed to have a follow up discussion regarding the expansion of Home First and the demand on the service over the winter period.</p> <p>The <i>Strategic Planning Group</i> noted the evaluation.</p> |  |
| <b>7</b> | <p><b>Quarterly Performance Report</b></p> <p>Graeme McMurdo presented the info graphic report to members, which detailed several positive messages on trends against local and national targets. A discussion ensued regarding the continued efforts to utilise the most up to date data and context available, despite the time lag of receiving verified data from Scottish Government.</p> <p>The <i>Strategic Planning Group</i> noted and approved the changes to the Quarterly Performance Report.</p> <p>The <i>Strategic Planning Group</i> noted the key challenges highlighted.</p>  |  |
| <b>8</b> | <p><b>Locality Working Groups Update</b></p> <p>Rob McCulloch-graham advised that the first round of Locality Working Group meetings would be complete by the end of the week and formal feedback would be presented to the next SPG.</p> <p>Colin McGrath advised there were mixed views on timings of the initial meetings to secure the required attendance; this will be discussed as lessons learned during the next SPG meeting.</p> <p>The <i>Strategic Planning Group</i> noted the update.</p>   |  |
| <b>9</b> | <p><b>Buurtzorg and Cheviot Model Overview</b></p> <p>Erica Reid gave a presentation on the Buurtzorg model of neighbourhood care,</p>  |  |

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|           | <p>piloted locally in Coldstream and Greenlaw in 2016-18. Discussions ensued regarding the incorporating the ethos of the neighbourhood care model into the current Home First service, even on an iterative basis.</p> <p>The <i>Strategic Planning Group</i> noted the presentation.</p>   |  |
| <b>10</b> | <p><b>Transformation Update</b></p> <p>Rob McCulloch-graham provided an overview of the transformation work continuing as part of the Turnaround/Fit for 2024 programmes in NHS Borders and Scottish Borders Council. These initially focus on efficient discharge but intend to align well with prevention of admission work in the community.</p> <p>Members were advised that the SPG would play a key role in developing community prevention programmes as part of</p> <p>The <i>Strategic Planning Group</i> noted the update.</p> |  |
| <b>11</b> | <p><b>Report for IJB</b></p> <p>The Chair confirmed an overview of the meeting would be presented in a paper to the March IJB for noting along with a copy of the minutes.</p>   |  |
| <b>12</b> | <p><b>AOB</b></p> <p>The Chair advised members that it would be his last SPG meeting, as Cllr Parker would become the Chair of the IJB in April 2020. The new Vice Chair of the IJB and Chair of the SPG was still to be announced.</p>  |  |
| <b>13</b> | <p><b>Date &amp; Time of the Next Meeting</b></p> <p>Wednesday 6 May 2020<br/>10am to 11.30am<br/>Committee Room 2, SBC HQ</p>   |  |